

ART CLASS FORM FOR INSTRUCTORS

Thank you for requesting this information to do art classes at Perdido Artist Gallery and Gifts.

Classes can be scheduled 7 days a week and any hours are ok. Looking at the space, I think the maximum class size will be 8. We are going to start out with adults' classes (16+). Instructors may hold BYOB events (Girls Night Out or Sip & Paint) if no sharp tools or heat is involved. Check out our website for how the classes are promoted.

The gallery/instructor fee 30% gallery and 70% instructor. Any supply packets the instructors offer extra are 100% to the instructor. The supply costs can be handled within the class fee or separate, or instructors may provide a supply list for attendees to pick up before class.

Minimum fee to the gallery will be \$50 per event. \$15 FOR ADVERTISING AND PROMOTIONAL WORK.

Artists need to provide the name of the class, a brief description of what will be taught, skill level needed and a description of the finished pieces they will receive. Pictures of sample pieces are helpful for website advertising. Also, fees for classes and supply instructions.

The gallery will be responsible for collecting the money (or make a suggestion to Judith where both parties agree). Judith will pay instructors the day following the class. People wanting to register for a class should go to Perido Artist Gallery and Gift Website. On the website will be an Artist Class Page for signing up and paying for the class. There will also be release forms to print and sign. NO CANCELLATIONS REFUNDED WITHIN 10 DAYS OF CLASS. Feel free to check out the current classes available to get an idea of what the class information looks like.

INFORMATION NEEDED:

CLASS TITLE:

DATE:

TIME:

INSTRUCTOR:

SKILL LEVEL:

CLASS LIMIT:

AGE LIMIT:

PRICER PER PERSON:

ADDITION CLASS MATERIALS FEE PER PERSON: _____ (PAID DIRECTLY TO INSTRUCTOR ON-SITE).

STUDENTS MUST BRING:

DESCRIPTION: (details concerning the class. I will enter your description into an AI program to boost sales.) Tell me if you don't want AI to do this, that you want it exactly how you write it.)

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PHOTO OF FINISHED PROJECT: you can send me one or more photos.

PLEASE EMAIL THIS INFORMATION TO: perdidoartistgallery@gmail.com (Give information in order that I listed them on previous page.

FOR MORE DETAILS AND TO SCHEDULE THE CLASS CONTACT: JUDITH SASSER 850-417-2733

Date Approved by: _____

Judith Sasser